



Above & Beyond Entertainment WEDDING RECEPTION PLANNER



Please place the items below in ANY numerical order, fill in the blanks wherever possible and put an "X" by anything you do NOT want to do.

Client Names: _____ Date: _____

Background Music Type (Circle): Classical Jazzy Male/Female Vocal Oldies Newer Instrumental Electronic
____ Grand Entrance (Special Song?) _____

NAMES/ORDER OF INTRODUCTIONS (should be in reverse order ENDING w/ the Bride & Groom)

Parents of the Bride: _____

Parents of the Groom: _____

_____) _____

_____) _____

_____) _____

_____) _____

_____) _____

_____) Best Man _____ Maid/Matron of Honor _____

_____) Bride and Groom as announced: _____

_____) Toast/Order of speakers: Best Man _____ Maid/Matron of Honor _____

_____) Father/s/Others _____

_____) Meal Service Type: Sit down _____ Buffet _____ Other _____

Meal Background Music Type (Circle): Jazzy Male/Female Vocal Oldies Newer Instrumental Electronic

_____) Special Events/Presentations (i.e. Centerpiece Giveaway) _____

_____) (Video/Slide Presentation/Other) _____

_____) First Dance Song: _____

_____) Father/Daughter Song: _____

_____) Mother/Son Dance Song: _____

_____) Parent's Dance Song: _____

_____) Wedding Party Song: _____

_____) Cake Cut (Special Song?): _____

_____) Bouquet/Garter Toss (Special Song?): _____

_____) Dollar/Money Dance (Special songs): _____

_____) Other Special Events: _____

_____) Formal Exit: (Specific Instructions): _____

Please make sure to send this agenda and any music lists at LEAST two weeks before the event!
Email/scan to matt@aboveandbeyonddj.com, or mail to P.O. Box 2106, Redondo Beach, CA 90278